

City of Fontanelle  
June 14, 2021

The Fontanelle City Council met in regular session at 6:30 p.m. at the Community Center, with Mayor Sturdy-Martin calling the meeting to order. Council members present were: Huddleson, Campbell, Goetz, Dukes, and Zimmerline. All motions are carried unanimously, unless otherwise noted. City employees present: Amanda Held, Joey Miller, Matt Heinz, and City Attorney Mr. Hockenberry. Also present: Nikki Coffman, Dawn Brown, Tyson Sickles, David & Cindy Sickles, Miranda Warrior, Betty Weinheimer, Juile Christensen, Lynn Eddy, Chad Herr, Amanda & Hardie Symns Brooks, Paige Martin, Jerry & Marlene Davis, Sam McIntire, Mykin Gunning with ISG and Jeremy Rounds with SICOG.

Motion by Dukes to approve Agenda & Consent Agenda, 2<sup>nd</sup> by Zimmerline. Approved.

Mayor Sturdy-Martin wished to recognize Shawn Tipling for receiving his sewer II licensing, Amanda Held for receiving finance officer certificate, and Joey Miller for the good job he is doing.

Public Input: Mykin with ISG presented an easement for well seven. Motion by Zimmerline to approve easement for well seven, 2<sup>nd</sup> by Campbell. Approved.

The Mayor opened the public hearings at 6:49 pm, regarding the need and application to the State of Iowa for a FY21 Community Development Block Grant and activities for the CDBG sewer lagoon project.

The first hearing was for the status of funded activities of the sewer lagoon CDBG project. Jeremy Rounds with SICOG gave the update to the Council, Mayor and Citizens on CDBG and lagoon on funding activates. The following statements were read and signed by the mayor and city clerk:

- Approximately 50% of the overall project has been completed.
- The need for the project was determined by the City of Fontanelle, due to violation notices given by the Iowa Department of Natural Resources following inspections of the property and environmental samples.
- The total CDBG grant contract amount is \$300,000. Other funding comes from an SRF loan in the amount of \$2,948,000 and an Iowa Wastewater and Drinking Water Financial Assistance Program grant of \$300,000.
- To the date of this hearing, the project has proceeded generally as proposed in the application. There have been no formal CDBG project amendments to address changes in project scope.
- To date the project has been bid and work is nearly 50% completed.
- The low bid for the construction was awarded to MZ Construction of Wisconsin with a base bid of \$2.8 million. To date, there have been one formal change order affecting this contract by adding \$11,350.50, for a total contract of \$2,811,350.50. Five bidders offered bids for this project.
- Through June 1, 2021, \$133,377 in Federal (CDBG) funds has been incurred. There is no CDBG cash on hand held by the City.
- There has been no change in the project beneficiaries or clientele impacted.
- The remaining work includes continued work to build and install the SAGR systems and UV treatment. Work is likely to be complete by the end of this calendar 2021 or early 2022.
- No households were displaced or relocated to an improved dwelling unit as the result of this project. No displacement is projected through the remaining part of the project.
- The City's contract with IEDA expires September 30, 2022.
- No time extension requests have been submitted and granted.
- No interpreter was requested.
- If anyone has any comment or complaints about the quality of work, use of funds, scope of work, or other issues with this project, they can contact me at the following: Jeremy Rounds, Southern Iowa Council of Governments, 101 E. Montgomery St., Creston, Iowa 50801, 641.782.8491.

No comments were offered and no questions were asked after the statements were read.

The second hearing was for the water treatment plant update project. The project is for the rehabilitation of the water treatment facility in Fontanelle. The Southern Iowa Council of Governments presented the following items to the City Council:

- The City of Fontanelle is requesting Community Development Block Grant (CDBG) financial assistance to undertake upgrades to the water treatment facility as a response to the need of having its own reliable source of quality water

rather than relying almost solely on Greenfield's water supplies.

- The need for the project was determined following inspections and reports of the Iowa Department of Natural Resources (IDNR) and samples analyzed by the City and consulting engineer ISG.
- The proposed project is the installation various water plant improvements to accommodate a deep well now being financed for construction this year as well as full-time operation. Total grant-eligible project costs are estimated to be \$1,000,455. The City will request \$300,000 in CDBG funds from the Iowa Economic Development Authority (IEDA), payable as a grant to the City. The City will pay for the remaining \$700,455 from the Iowa State Revolving Fund (SRF) funds.
- The application for CDBG funds is planned be submitted to the IEDA on or before June 30, 2021. The timeframe will depend on the timing of inclusion of the project on the SRF intended use plan.
- It is estimated that approximately 56.7% of the requested federal funds will be used to directly benefit low- and moderate-income persons.
- All project activities will occur about three miles to the west of the City of Fontanelle on existing City-owned property.
- It is anticipated that no households or businesses will be displaced or relocated as a result of this project. In the event someone is displaced, the City of Fontanelle will provide assistance required by law to those impacted.
- More information and assistance can be found by contacting Jeremy Rounds at the Southern Iowa Council of Governments at 641-782-8491 or [rounds@sicog.com](mailto:rounds@sicog.com).

After the above reading, no public comments were made

. Major housing and community development needs of LMI residents of the community.

LMI Housing – 6 homes – current CDBG project in early phases of implementation

Water and sewer improvements – lagoon, water plant, well – projects in various stages

2. Other major housing and community development needs (for non-LMI residents).

Update to City Park – design and scoping underway (2021 to 2023)

Housing in general – multiple needs (2021-2025)

3. Planned or potential activities to address the needs identified in 1 and 2 above.

CDBG housing grant awarded – already started

New sewer and water upgrades – already started

Grants for the city park – work with SICOG and others in 2021-2022

After the CDHNA session, the mayor closed the public hearings.

Committee Reports: Campbell gave quick update on the 4<sup>th</sup> of July celebrations. Motion by Dukes to allow road closure at 300 block of 4<sup>th</sup> Street and 300 & 400 block of Main Street, tent holes will need to be filled back in with concrete, and to allow a 6X6 hole dug in the park for tug of war, 2<sup>nd</sup> by Zimmerline. Approved. Council will great and help serve at the celebration supper at 5pm on the 3<sup>rd</sup> of July.

Police Report: Officer Heinz presented the police report. Officer Heinz stated he would like help for on the 3<sup>rd</sup> of July, Campbell let him know he had a call out to Sheriff Vandewater. Heinz presented nuisance letters to be sent out. Motion by Dukes to send just the ones that still have issues, 2<sup>nd</sup> by Campbell. Zimmerline abstained. Approved

City Maintenance Report: Mr. Joey Miller shared that West Washington Street work has started, lots of fill dirt needs to get rid of, would like to get rid of the trencher and get new skid steer, and a mini back hoe or large back hoe, the concrete saw needs replaced, and would like to sell the overhead wire that is no longer used. Mr. Miller Asked the Council on how they would like to move forward with the old snow truck. Motion by Zimmerline to approve a new concrete saw, that the trencher would stay, and to sell the old dump truck, 2<sup>nd</sup> by Campbell. Approved. Motion by Campbell to sell the overhead wire, 2<sup>nd</sup> by Huddleson. Approved. Motion by Zimmerline to allow citizens of Fontanelle to get any fill dirt they need by calling Joey at 641-745-5541 at no charge and non-citizens a charge of \$50.00, 2<sup>nd</sup> by Goetz. Mr. Miller asked if he and the city guys could help finish out the new par equipment. Council didn't see a problem with it. Goetz asked if the City could pay for half of the matting to finish out the park project. Council decided to wait and have it added to a grant.

Motion by Dukes to approved building permit pending locates at 508 Main Street, 2<sup>nd</sup> by Zimmerline. Approved.

Motion by Goetz to approve building permit at 120 South 1<sup>st</sup> Street, 2<sup>nd</sup> by Zimmerline. Approved.

Mayor and Council discussed a building permit at 419 Washington and would like Mr. Miller and Officer Heinz to discuss with the owner that he cannot build on city ride-of-way, that the side walk will need replaced, and to make sure he puts up fencing for safety concerns during construction. If any issue arise then a surveyor may need to be called in.

Mayor Sturdy-Martin opened the public hearing for ordinance updates at 8:07.

Motion by Dukes to pass 1<sup>st</sup> reading of the Mowing ordinance with adding weed committee will enforce and adding fines, 2<sup>nd</sup> by Goetz. Approved.

Motion by Huddleson to pass 1<sup>st</sup> reading of Council/Mayor with adding change of pay rate Council \$40.00, Mayor \$70.00 per meeting and adding in to pay if they go to committee meetings, 2<sup>nd</sup> by Dukes. Approved

Motion by Goetz to pass the 1<sup>st</sup> reading of livestock ordinance with no changes, 2<sup>nd</sup> by Dukes. Approved

Motion by Zimmerline to pass the 1<sup>st</sup> reading of UTV/ATV ordinance with changes to registration only with city hall for gulf carts, no fee for permit, and adding fines, 2<sup>nd</sup> by Campbell. Approved.

Motion by Goetz to pass 1<sup>st</sup> reading of the Snow ordinance with the change on parking around the square, 2<sup>nd</sup> by Dukes. Approved.

Mayor Sturdy-Martin closed the public hearing at 9:12.

**Resolution No 2021.14 Adding Second Signature to Checks** Huddleson introduced the resolution and added that pro-tem can also sign in case of an emergency then moved its adoption, seconded by Campbell. Mayor Sturdy-Martin called roll call and the following council members voted Aye: Huddleson, Zimmerline, Goetz, Dukes and Campbell. Voting Nay: None. Whereupon, the Mayor declared the motion carried and the resolution adopted.

Motion by Campbell to approve pay application number six for lagoon project, 2<sup>nd</sup> by Zimmerline. Approved.  
 Motion by Campbell to approve CDBG, SRF, and WTFAP draws for the lagoon project, 2<sup>nd</sup> Zimmerline. Approved.  
 Motion by Goetz to approve 2<sup>nd</sup> change order for lagoon project, 2<sup>nd</sup> by Dukes. Approved.  
 Council will discuss Appliances for Community Center in July's meeting.  
 Council would like to make sure the east and west sidewalk entrances are ground down for better access.  
 Council will discuss city mowing in July's meeting.  
 Motion by Goetz to place a stop sign at 8<sup>th</sup> Street and Jefferson, 2<sup>nd</sup> by Campbell. Approved.  
 Motion by Dukes to approve Iowa DOT Agreement, 2<sup>nd</sup> by Huddleson. Approved.  
 Motion by Campbell to approve applying for DOT grant for the 3<sup>rd</sup> Street Bridge, 2<sup>nd</sup> by Goetz. Approved.  
 Council discussed web page and asked clerk to see if SWICC would have any students interested in working on it.  
 Dukes wanted to remind employees to limit use of personal equipment for liability issues, the City Attorney also said to limit the amount of volunteer time as well as this can cause issue down the road.  
**Resolution No 2021.15 Wages**, Dukes introduced the resolution and moved its adoption, seconded by Huddleson.  
 Mayor Sturdy-Martin called roll call and the following council members voted Aye: Huddleson, Zimmerline, Goetz, Dukes and Campbell. Voting Nay: None. Whereupon, the Mayor declared the motion carried and the resolution adopted.  
 Mayor called meeting adjourned at 9:47.

**BILLS PAID IN MAY, BUT NOT APPROVED**

United Health Care	Health Ins	\$10,450.94
Border States	Meter Socket	\$801.45
FNB	NSF CK	\$58.04
IRS	Contribution	\$2,618.93
FNB	Card Processing	\$70.30
Farmers Electric	Elec Usage	\$349.35
Dearborn	Life Ins	\$113.60
<b>Total</b>		<b>\$14,462.61</b>

**BILLS READY TO PAY**

IPERS	Contribution	\$5,715.19
Fareway	Drinking Water	\$14.86
Casey's	Fuel	\$246.98
Municipal Utilities	City Utilities	\$2,474.27
ISG	Engineering	\$51,253.31
GMU	28D Agreement	\$1,113.67
Mag 1 Auto	Vehicle Repair	\$81.40
Grainger	Paint	\$492.62
Titan Machinery	Tractor Repair	\$6,842.52
Visa	Postage, Paint	\$489.09
IPAIT	Elec Purchase	\$6,640.56
Hach	Calorimeter	\$3,087.55
Calhoun Burns	Bridge Inspection	\$500.00
Lindeman	Skid loader Repair	\$585.00
Iowa One Call	Locates	\$26.30
Bridgewater Tire	Tire Repair	\$93.50
Verizon	Cell Phone	\$120.66
Miller, Joey	Clothing/Meal	\$415.89
Feld Fire	Plugs	\$2,107.30
Granger	Paint	\$1,356.69
Skarshaug Testing	Gloves	\$284.74
ERA	Pit Lock	\$355.47
DPC	Chlorine	\$30.00
Law Enf. Academy	Training	\$50.00
Resco	KVA Pads	\$1,915.30
Barco	Road Sign	\$1,146.02
SRF	Interest Payment	\$7,278.37
SRF	Principal Payment	\$31,380.00
GMU	28D Agreement	\$1,120.90
Echo	Wire	\$4,144.99
Municipal Supply	Supplies	\$9,866.20
Alliant	N. Gas	\$72.90
Fox Welding	Dump Truck	\$560.80
Held, Amanda	Mileage	\$440.80

Capital City Equipment	Mini Rent	\$2,400.00
GMU	Water	\$4,415.09
Banyon Date	Software	\$2,909.00
SW IA Pest	Pest Control	\$205.00
Forterra	Hydrants	\$1,100.00
Forward Fontanelle	Elec Purchase	\$2,884.44
21st Coop	Fuel	\$609.22
Farmers Electric	Elec Usage	\$318.33
Windstream	Internet	\$420.87
Municipal Utilities	Deposit for Final Bills	\$123.10
Morehouse, Chad	Deposit Refund	\$135.05
White, Phonix	Deposit Refund	\$241.85
Lacy, Dan	Deposit Refund	\$300.00
Walker, Michael	Deposit Refund	\$300.78
Lee, James	Deposit Refund	\$300.98
Meeks, Jesse	Deposit Refund	\$301.09
Welsch, Laura	Deposit Refund	\$201.68
HR Green	Lagoon	\$9,456.00
FNB Bank	Card Processing	\$66.33
Echo	Flags	\$12.12
Creston Publishing	City Minutes	\$840.68
Sandry Fire Supply	Gear	\$13,603.29
True Value	Boots	\$450.89
IRS	Contribution	\$3,038.65
Dept. of Energy	Elec Purchase	\$7,765.80
Scott, Jim	Elec Purchase	\$5.24
IA Dept. Rev	Sales Tax	\$1,663.00
Matheson	Oxygen	\$135.55
Farmers Lumber	Paint, Boots Supplies	\$546.24
State Hygienic Lab	Testing	\$133.50
Border States	Pads	\$558.80
Adair Co Public Health	Hep B Shot	\$123.00
Sandry Fire Supply	Truck Parts	\$467.50
Skarshaug Testing	Gloves	\$557.31
Bigelow Welding	Bushings	\$39.48
Adair Co Landfill	Support	\$2,352.00
Wallace Auto	Supplies	\$12.99
Post Office	Rent	\$86.00
<b>Total</b>		<b>\$201,384.70</b>

<b>Revenues</b>		<b>Expenditures</b>	
General Fund	\$13,348.58	General Fund	\$10,141.57
Road Use Tax	\$6,903.46	Road Use Fund	\$1,556.28
Employee Benefit	\$3,049.55	Employee Benefit	\$615.06
Urban Renewal	\$0.00	Water Fund	\$12,268.09
Local Option Sales Tax	\$9,425.85	Local Option Sales Tax	\$0.00
Meter Deposits	\$3.25	Sewer Fund	\$405,651.37
Debt Service	\$0.00	Urban Renewal	\$0.00
Water Fund	\$12,885.53	Electric Fund	\$44,055.19
Water Sinking	\$0.00	Landfill Fund	\$0.00
Sewer Fund	\$373,993.31	<b>Total</b>	<b>\$474,287.56</b>
Electric Fund	\$53,124.82		
Landfill Fund	\$634.54		
<b>Total</b>	<b>\$473,368.89</b>		

Attest: Amanda Held, City Clerk