

City of Fontanelle
March 10, 2014

The Fontanelle City Council met in regular session at 7 p.m. with Mayor Jensen calling the meeting to order. Council members present were: Shafer, Sickles, Dukes, Warrior and Reed. Absent: none. All motions are carried unanimously unless otherwise noted.

Motion by Warrior to approve agenda with the addition of Power Cost Adjustment, 2nd by Sickles. Approved.

Lillian Nichols, library board chairperson, was present to discuss LEED recommendations from Martha Norbeck, C-Wise representative. The LEED report has been submitted and we can expect a response within the next 30 days. Martha is suggesting installing a digital time clock for the ERV (Energy Recovery Ventilator). There is also the possibility we may need to purchase a larger ERV to meet LEED certification. There is negative building pressure which results in condensation. Installation of a damper will assist with this. Craig will need more detailed instruction before he can install the damper. There is an unused duct which Craig will need to cap. The library needs a regular maintenance program for the furnace and air conditioners set up and documented. Lillian questioned if the council had any suggestions for a provider. The council suggested using Appliance Repair.

Discussed the floor buckling in the restrooms at the library. Craig has inspected the floor and discussed possible causes being not enough compaction, or possibility of extremely deep frost heaving the ground. May Contracting will be stopping by to inspect the floor.

Motion by Reed to appoint Bernard Gundel to complete Tyson Sickles library board term. 2nd by Dukes. Approved.

Lillian reported Andra Zimmerline has resigned her position of assistant library director, and they will be advertising for someone to fill this position.

Reviewed council and mayor wages from surrounding communities. Wages have remained the same for many years, and are well below other communities. Susan was directed to ask the city attorney to draft a ordinance raising the wages to \$30.00/meeting for council members, and \$60.00/meeting for the mayor.

Reviewed a building permit for Dixie Dukes to add a garage to her house. Motion by Warrior to approve the permit, 2nd by Shafer. Voting Aye: Warrior, Reed, Sickles, Shafer. Abstaining: Dukes. Permit approved.

Fire and Rescue meeting date was set for March 20th.

Reviewed an email from Heath Picken, H.R. Green engineer. Heath stated he is waiting for guidelines from the DNR for the Buy American regulations. We may need to have a special council meeting later in March or April to move the process along.

Police Department report prepared by Pat Henry was reviewed.

Motion to approve the minutes, clerk's report and list of bills by Warrior, 2nd by Reed. Approved.

| General Fund | | Sewer Fund | |
|-------------------------------|--------------------|--------------------------------|-------------------|
| Salaries | \$5,388.97 | Salaries | \$3,675.22 |
| Casey's General Store | \$83.96 | Iowa Workforce Development | \$105.35 |
| 1st National Insurance Agency | \$14,500.00 | Casey's General Store | \$64.80 |
| Office Machines, Inc. | \$77.69 | Verizon Wireless | \$22.13 |
| Windstream Communications | \$52.01 | Windstream Communications | \$13.25 |
| Alliant Energy | \$1,040.53 | Alliant Energy | \$87.43 |
| Matheson Tri-Gas, Inc. | \$55.84 | Grantham Sanitation | \$21.60 |
| Municipal Utilities | \$1,786.56 | Municipal Utilities | \$696.06 |
| Grantham Sanitation | \$8.40 | 1st National Insurance Agency | \$3,200.00 |
| Farmers Lumber Yard | \$91.89 | Fontanelle Observer | \$10.00 |
| Jacobsen's of Adair | \$189.12 | Office Machines, Inc. | \$18.50 |
| Iowa Workforce Development | \$127.58 | Greenfield True Value | \$9.49 |
| IMFOA | \$35.50 | Ditch Witch | \$111.40 |
| Jensen, Nathan | \$11.20 | State Hygienic Lab | \$76.00 |
| Fontanelle Observer | \$35.00 | Visa | \$57.00 |
| 1st National Bank | \$16.05 | Total | \$8,168.23 |
| Total | \$23,500.30 | | |
| | | Electric Fund | |
| Road Use Tax | | Salaries | \$6,673.06 |
| Salaries | \$4,557.92 | Iowa Dept. of Revenue | \$2,617.00 |
| Bridgewater Oil | \$778.76 | Iowa Workforce Development | \$279.92 |
| Wallace Auto Supply | \$79.93 | Missouri River Energy Services | \$75.00 |
| Windstream Communications | \$13.25 | IMFOA | \$35.50 |

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|---------------------------------|--------------------|-------------------------------|---------------------|
| Alliant Energy | \$131.15 | Crees Tire & Towing | \$14.00 |
| Grantham Sanitation | \$4.20 | Casey's General Store | \$245.76 |
| 1st National Insurance Agency | \$2,200.00 | Verizon Wireless | \$44.28 |
| Fontanelle Observer | \$10.00 | Windstream Communications | \$46.48 |
| Farmers Lumber Yard | \$30.00 | Alliant Energy | \$131.16 |
| Greenfield True Value | \$9.50 | Grantham Sanitation | \$58.20 |
| Municipal Utilities | \$215.08 | Municipal Utilities | \$484.84 |
| Total | \$8,029.79 | Farmers Electric Coop | \$30.05 |
| | | 1st National Insurance Agency | \$13,202.00 |
| Water Fund | | Fontanelle Observer | \$129.50 |
| Salaries | \$4,396.41 | Office Machines, Inc. | \$36.17 |
| Iowa Workforce Development | \$103.75 | Zimmerline, Jack | \$225.00 |
| Visa | \$492.68 | Farmers Lumber Yard | \$79.78 |
| Casey's General Store | \$64.81 | Ditch Witch | \$222.80 |
| Verizon Wireless | \$22.13 | SW Iowa Coalition | \$150.00 |
| Windstream Communications | \$35.97 | Border States Electric | \$425.33 |
| GMU | \$2,784.32 | DGR Engineering | \$166.00 |
| Alliant Energy | \$87.43 | Aramark | \$187.43 |
| AgriLand FS | \$1,237.27 | Greenfield True Value | \$9.50 |
| Grantham Sanitation | \$27.60 | Nodaway Valley Market | \$16.16 |
| Municipal Utilities | \$498.41 | IAMU | \$1,628.00 |
| Farmers Electric Coop | \$364.18 | Visa | \$68.49 |
| 1st National Insurance Agency | \$3,500.00 | Dept. of Energy | \$16,424.07 |
| Fontanelle Observer | \$10.00 | Forward Fontanelle Power, LLC | \$3,317.05 |
| DPC Industries | \$48.00 | IPAIT | \$9,286.49 |
| Hach | \$710.34 | Total | \$56,309.02 |
| Office Machines, Inc. | \$18.50 | | |
| Zimmerline, Jack | \$150.00 | Revenues | |
| Farmers Lumber Yard | \$42.88 | General Fund | \$6,244.27 |
| Ditch Witch | \$111.40 | Road Use Fund | \$6,305.20 |
| Greenfield True Value | \$16.98 | Employee Benefit | \$207.64 |
| Municipal Supply, Inc. | \$529.76 | Local Option Sales Tax | \$4,876.24 |
| State Hygienic Lab | \$31.00 | Meter Deposits | \$1.44 |
| Total | \$15,283.82 | Water Fund | \$17,252.41 |
| | | Sewer Fund | \$7,334.19 |
| Payroll Clearing | | Electric Fund | \$72,789.38 |
| Iowa Dept. of Revenue | \$2,066.00 | Landfill Fund | \$838.86 |
| IPERS | \$3,276.89 | Total | \$115,849.63 |
| UHCPRV | \$2,919.29 | | |
| Nationwide Retirement Solutions | \$480.00 | Meter Deposits | |
| Total | \$8,742.18 | Municipal Utilities | \$272.00 |
| | | Welsch, Kathy | \$43.84 |
| Landfill Fund | | Total | \$315.84 |
| Visa | \$6.56 | | |
| Total | \$656 | | |

Departmental Reports

Craig reported they have removed 4 of the critical care trees on the forestry report, and 3 of the trees were hollow. They will be removing more trees as time permits. The grapple attachment for the skid loader is working great. Discussed a concern with a downspout on the community center. Questioning if it could be re-routed. Craig will check on this. Susan is considering a facebook page for the city. This would be used for announcement such as electric outages and water main breaks. There would be no comments allowed on the city's posts. The council was in agreement with this.

Discussed questions with the Power Cost Adjustment on the city bills. Susan will work on a detailed explanation for the paper to help answer questions. Amanda will help with the explanation.

There was no public input.

Motion to adjourn the meeting at 7:40 p.m. by Reed. 2nd by Warrior. Approved.

Attest: Susan Newton, City Clerk

City of Fontanelle
Fire and Rescue
March 20, 2014

The Fontanelle Fire and Rescue Management Committee met in regular session, Thursday, March 20, 2014 at City Hall. Mayor Jensen called the meeting to order at 7 p.m. Committee members present: Linda Shafer, Amanda Sickles, Ron Reed, Clifton Baudler, Bruce Mensing, and David Minto. Also present Denny Sickles, fire chief, and Susan Newton, city clerk. All motions are carried unanimously unless otherwise noted.

Motion by Shafer to approve the agenda as presented. 2nd by Amanda Sickles. Approved.

Denny Sickles reported they have had 1 fire call, and 7 rescue calls so far in 2014. He also reported they have discovered a small oil leak in the 2007 ambulance. He will be contacting a mechanic to work on repairs. There is also a problem with the veneer cracking in the back compartment of this ambulance. He called the manufacturer regarding this issue. Osage Ambulance stated the veneer could be replaced, but they would not guarantee it not to crack again. They have requested pictures of the veneer to be emailed to them before any corrective action is taken.

Motion by Reed to approve the finance report as presented. 2nd by Baudler. Approved.

Motion by Amanda Sickles to approve the minutes from the previous meeting. 2nd by Shafer. Approved.

Motion to adjourn the meeting by Mensing at 7:07 p.m. 2nd by Baudler. Approved.

Attest: Susan Newton, City Clerk
