

City of Fontanelle
October 1, 2010
Special Council Meeting

The Fontanelle City Council met in special session at 7 p.m. with Mayor Homan calling the meeting to order. Council members present were: Warrior, Sickles, Reed, and Shafer. Absent: Glassell. All motions are carried unanimously unless otherwise noted.

Motion by Sickles to approve the agenda as presented. 2nd by Warrior. Approved.

Reviewed letter from Jerry Purdy, Design Alliance, recommending the city accept the low bid from May Construction of Exira for the library addition project. Also reviewed the letter received from Arnold Kenyon, III temporary city attorney, stating his opinion that the bid letting procedures were completed in accordance with Iowa Code. Motion by Reed to accept low bid from May Construction and authorize the mayor to sign the construction contracts. 2nd by Sickles. Approved.

Motion by adjourn by Warrior at 7:05 p.m. 2nd by Reed. Approved.

Attest: Linda Shafer, Council Member

City of Fontanelle
October 11, 2010

The Fontanelle City Council met in regular session at 7 p.m. with Mayor Homan calling the meeting to order. Council members present were: Warrior, Sickles, Glassell, Reed and Shafer. Absent: none. All motions are carried unanimously unless otherwise noted.

Motion by Glassell to approve the agenda as presented. 2nd by Shafer. Approved.

Lillian Nichols, library board chair, was present to discuss Empower Adair County Foundation grant applications. Grant applications are due November 15th. The 1st grant application is for automating the library. This would eliminate the card catalog and allow for scanning of books upon check out. They would be utilizing the Apollo System, at a cost of \$1,000.00, with annual support cost of \$800.00/year. Lillian is also considering writing a second grant to develop and support a website for the library. She was considering having a link so the city could piggyback on the library's website. She is projecting costs of \$2,300.00 for development and 1 year of support. Annual support after would be \$300.00/year. She would need a letter of support for the website grant from the city. Motion by Glassell to write a letter for support for this grant application. 2nd by Warrior. Approved.

Reviewed building permits received for a steel building for James Campbell, May Contracting, Inc. for the library expansion, and Bryce Edwards for a garage. Motion by Sickles to approve these 3 permits. 2nd by Reed. Approved.

Reviewed information provided by contractors for replacing the air conditioner, water heater and furnace in the community center, and replacing the radiant heat furnace in the fire station. Two of the contractors also bid a furnace for the south room addition, which had not been requested.

Name	Bid	Additional Bid for South Room	Total Bid
Schultz Plbg. & Htg.	\$14,949.50	\$2,895.75	\$17,845.25
Burger Plbg. & Htg.	\$ 7,530.00 (did not bid entire project)		
Appliance Repair Service	\$12,350.00		
Jacobson Plbg. & Htg.	\$15,130	\$1,250.00	\$16,380.00

Bob Jacobson, Jacobson Plbg. & Htg., was present to answer questions regarding his bid. Discussed different sizes and types of equipment bid.

At 7:30 p.m. council stopped to consider an employee performance evaluation scheduled at that time. Craig stated an employee on probation for 9 months had requested his evaluation be conducted during open session. Craig reported that this employee was still struggling and is unable to run the water plant, and do daily and monthly reports without help as was specified upon hire. With regret, motion by Sickles to terminate employee immediately. 2nd by Warrior. Approved. Motion by Glassell to advertise for a full-time laborer in the papers for the next 2 weeks, with the deadline being November 2nd. Decision was made to have a special council meeting on Friday, November 5th to review applications, with interviews to be held at the regular council meeting on Monday, November 8th.

Returned to discussing the community center/fire station quotes. Motion by Glassell to award to Jacobson Plbg. & Htg. due to higher BTU's and tonnage quoted. 2nd by Sickles. Approved. Jacobson promised the work would be done before Pancake Day.

Police Department report prepared by Toby Henry was reviewed.

Motion by Sickles to re-appoint Denny Sickles as primary representative, and Jim Warrior as alternate representative to the Adair County Emergency Management Agency. 2nd by Glassell. Voting Aye: Reed, Glassell, Sickles, and Shafer. Abstaining due to conflict of interest: Warrior. Approved.

Resolution 2010.11 A Resolution Authorizing City Clerk to Certify Unpaid Water, Sewer, and Landfill Fees to the County Treasurer for Collection. Motion by Warrior to adopt Resolution 2010.11. 2nd by Shafer. Roll was called with the following voting Aye: Reed, Glassell, Warrior, Sickles, and Shafer. Voting Nay: none. Approved.

Resolution 2010.12 A Resolution Setting the Salary of Susan Newton, Employee of the City of Fontanelle for the year 2010/2011. Motion by Glassell to adopt Resolution 2010.12. 2nd by Reed. Roll was called with the following voting Aye: Reed, Sickles, Glassell, Warrior, and Shafer. Voting Nay: none. Approved.

Motion by Reed to set the date for trick or treating for October 31st from 5 to 7 p.m. 2nd by Glassell. Approved.

Discussed problems Susan has been having with the laser printer feeding postcard bills through. An Office Machines representative suggested trying to use the copier as a printer for the postcard bills. This would only involve purchasing a USB cable and downloading a printer driver instead of purchasing a new printer. Susan will try this option first.

Motion to Reed to approve the list of bills, clerk's report and minutes from the previous 4 meetings. 2nd by Sickles. Approved.

GENERAL FUND		SEWER FUND	
Salaries	\$2,699.78	Salaries	\$2,138.31
Casey's	\$236.09	Casey's	\$73.83
Scheels	\$247.82	Iowa Telecom	\$12.23
Fontanelle Volunteer Fire Dept.	\$300.00	Verizon	\$24.10
Iowa Telecom	\$66.40	Municipal Utilities	\$644.90
Grantham Sanitation	\$7.76	Grantham Sanitation	\$20.70
Linweld	\$53.90	Fontanelle Observer	\$15.00

Municipal Utilities	\$1,430.79	Hach	\$338.37
Library	\$3,125.00	Office Machines	\$28.76
Farmers Lumber Yard	\$40.73	Business Forms & Acct.	\$82.70
Bluegrass Playgrounds, Inc.	\$2,584.00	Farmers Lumber Yard	\$4.33
Southwest Iowa Pest Control	\$25.00	Central Iowa Hospital Corp.	\$20.18
Summerset Enterprises	\$112.50	Greenfield Lumber Yard	\$7.30
Hight, Clint	\$135.00	Hygienic Laboratory	\$342.00
1st National Bank	\$188.02	Harry Ferris Co.	\$360.00
Auditor of State	\$175.00	Postmaster	\$27.19
Fontanelle Observer	\$66.00	Visa	\$26.35
Fontanelle Drug	\$4.28	TOTAL	\$4,166.25
Office Machines	\$28.76		
Postmaster	\$15.00	ELECTRIC FUND	
TOTAL	\$11,541.83	Salaries	\$4,939.72
		Iowa Dept. of Revenue & Finance	\$2,945.00
ROAD USE TAX		IAMU	\$634.69
Salaries	\$716.37	Missouri River Energy Services	\$75.00
Wallace Auto Supply	\$343.40	Crees Tire & Towing	\$10.00
Iowa Telecom	\$12.23	Casey's	\$233.31
Municipal Utilities	\$34.71	Verizon	\$48.20
Grantham Sanitation	\$4.31	Iowa Telecom	\$36.68
Farmers Lumber Yard	\$4.33	Municipal Utilities	\$81.00
Schildberg Construction	\$544.41	Grantham Sanitation	\$55.78
Postmaster	\$15.00	Farmers Electric Coop	\$29.84
TOTAL	\$1674.76	Fontanelle Observer	\$166.00
		Office Machines	\$28.76
METER DEPOSITS		Business Forms & Acct.	\$165.39
Burg, Roger	\$93.26	1st National Bank	\$5.00
Boyle, Sonja	\$151.51	Zimmerline, Jack	\$210.00
Gilmore, Joyce	\$151.51	Farmers Lumber Yard	\$4.36
Treasurer, State of Iowa	\$25.48	Skarshaug Testing Lab., Inc.	\$66.17
Municipal Utilities	\$56.74	Greenfield Lumber Yard	\$7.32
TOTAL	\$478.50	Echo	\$656.28
		Solomon Corp.	\$1,515.80
WATER FUND		Adair Co. Sanitary Landfill	\$68.80
Salaries	\$2,593.26	Baudler, Steve	\$748.81
Casey's	\$73.84	Border States Electric	\$821.68
Verizon	\$24.10	Kriz-Davis Co.	\$124.23
Iowa Telecom	\$29.74	Gross, Larry	\$105.70
GMU	\$3,679.79	Central Iowa Hospital Corp.	\$20.18
Municipal Utilities	\$82.88	Slayton, Robert	\$174.33
Farmers Electric Coop	\$247.73	Aramark	\$269.37
Grantham Sanitation	\$26.45	Postmaster	\$54.38
Fontanelle Observer	\$15.00	Dakota Supply Group	\$682.28
DPC Industries	\$793.66	Dept. of Energy	\$13,815.00
Business Forms & Acct.	\$82.70	Johnson, Charles	\$25.00
Office Machines	\$28.76	Lund, Jerid	\$19.00
Zimmerline, Jack	\$140.00	IPAIT	\$12,203.29
Farmers Lumber Yard	\$4.33	TOTAL	\$41,046.35
Iowa Dept. of Natural Resources	\$135.00		
Hygienic Laboratory	\$163.00	REVENUES	
Central Iowa Hospital Corp.	\$20.18	General Fund	\$47,765.52
Greenfield Lumber Yard	\$7.30	Road Use Tax	\$4,905.16
Postmaster	\$27.19	Employee Benefit	\$3,523.82
Visa	\$39.12	Local Option Sales Tax	\$4,398.79
TOTAL	\$8,214.03	TIF	\$1,688.61
		Meter Deposits	\$6.28
LANDFILL		Debt Service	\$16,340.98
Postmaster	\$15.00	Water Fund	\$9,879.27
TOTAL	\$15.00	Sewer Fund	\$5,376.57
		Electric Fund	\$51,429.25
PAYROLL CLEARING		Landfill Fund	\$735.45
IRS	\$2,738.65	TOTAL	\$146,049.70
IPERS	\$1,494.73		
Coventry Health Care of Iowa	\$1,950.60	LIBRARY CONSTRUCTION FUND	
Nationwide Retirement Solutions	\$240.00	Design Alliance, Inc.	\$2,703.75
TOTAL	\$6,423.98	TOTAL	\$2,703.75

Departmental Reports

Craig reported that Underground Specialty had bored some electric conduit in and the spring riders ordered have arrived. He will try to get them put in at the park this fall if possible. Rod Dukes is planning on starting the sewer main replacement project on Monday, October 18th. Susan will be out of the office all day Thursday, October 21st to attend IMFOA fall meeting.

Motion by Glassell to adjourn the meeting at 8:10 p.m. 2nd by Warrior. Approved.

Susan R Newton

Attest: Susan Newton, City Clerk
