

Sick leave: Full-time employees are allowed 15 days sick leave per year and will be allowed to accumulate 90 days sick leave.

Funeral leave: Full-time employees are allowed funeral leave at the following rate: 1. Four days with pay for occurrence for arrangement and attendance of funeral of spouse, child, mother or father. 2. One day with pay for occurrence for funeral of brother, sister, grandparent, grandchildren, mother-in-law, father-in-law, brother-in-law or sister-in-law. 3. Employees may take additional time, but this time will be taken as vacation time or without pay.

Civil leave: Full-time employees will be granted leave with pay if on matters concerning the City of Fontanelle. All other leaves will be chargeable to vacation time or will be treated as leave without pay.

Maternity leave: Full-time employee with a pregnancy will be allowed six weeks or 30 working days chargeable to vacation or without pay.

Military leave: Full-time employees will be granted military leave as vacation or without pay.

Other: All other absences are deducted from the employee's vacation time or treated as leave without pay.

Section 5. The City Clerk is hereby directed to publish this resolution.

Passed and approved this 12<sup>th</sup> day of April 2004.

At 7:55 p.m. a Public Hearing was held to adopt an Ordinance authorizing the transfer of limited easements to the City of Greenfield by Greenfield Municipal Utilities. No one was present to comment on this. Newton moved to adopt this resolution. Second by Baudler. Roll was called and the following voted Aye: Baudler, Glassell, Newton. Voting Nay: none. Whereupon the Mayor declared the resolution duly adopted as:

Resolution No. 2004.7

A RESOLUTION AUTHORIZING THE TRANSFER OF LIMITED EASEMENTS  
TO CITY OF GREENFIELD BY GREENFIELD MUNICIPAL UTILITIES.

A proposal by Longview Communications to purchase Cable Direct was reviewed. Longview is offering to pay back franchise fees from the time Cable Direct filed bankruptcy papers. Motion by Glassell to authorize Homan to sign the form allowing the transfer of the franchise to Longview Communications. Second by Newton. Carried unanimously.

Craig reported we had a bad water leak by the old water treatment plant located on the Kay and Linda Jensen property. He has capped off the pipe allowing water to be pumped from this well to the city. Discussed repairs versus abandoning well entirely. No decision was made at this time. This will be reviewed again in the fall.

Craig stated we had signed a contract with Snyder and Associates to do the engineering for running the water and sewer to the Patty Jacobson site. As soon as we receive the paperwork, we will begin work. We will need to build a road out to the property and a tube will need to be placed to allow for drainage.

Departmental Reports

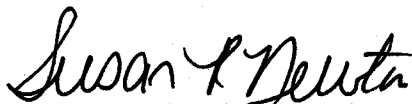
Craig stated we need three new tires for the white dump truck in the back. We have already replaced one of the tires. He had quotes of \$193.91 per tire from Bridgewater Oil and \$195.00 per tire from Cleveland Milling. Newton made a motion to purchase three tires from Cleveland Milling. Second by Baudler. Carried unanimously. Craig reported we will be required to test for ammonia nitrogen at the lagoon in the near future. He had received copies of letters written by Howard R. Green Company to the contractors for the water line project. The letter stated that the seeding needed to be done and some seeding from last year needed to be redone. The master meter station has gone down twice lately and needed to be reset. The letter also discussed this problem and the need for repairs before the warranty period expires. Craig reported on the substation problems we have been experiencing and the repairs he has made. The refurbished transformer is on site but not hooked up. Craig would like to keep the current transformer in position until it fails before he moves the repaired transformer into service.

Susan stated she would be out of the office for meetings on Thursday, April 15<sup>th</sup> in the a.m. and Thursday, April 22 all day. She will be painting fire hydrants Monday morning, April 26<sup>th</sup> if the weather permits and taking Friday afternoon, April 16<sup>th</sup> off for vacation.

Motion by Newton to adjourn the meeting at 8:55 p.m. Second by Baudler. Carried unanimously.



R. Scott Homan, Mayor



Attest: Susan R. Newton, City Clerk

City of Fontanelle  
May 10, 2004

The Fontanelle City Council met in regular session with Mayor Scott Homan calling the meeting to order at 7 p.m. Council members present were: Glassell, Baudler, Dukes, Sickles and Newton. Absent: none.

Motion by Newton to approve the agenda as presented with the following additions: Milo Peterson's request for city water, Calvin Edwards to discuss housing rehabilitation contracts, drainage problem on 5<sup>th</sup> Street, and a funding request from the B-F Little League. Second by Sickles. Carried unanimously.

At 7 p.m. the Mayor declared the public hearing convened on a resolution amending the current budget. No citizens were present to state objections. Motion by Glassell to approve this amendment of the budget and to move the adoption of a resolution allowing this. Seconded by Baudler. Roll was called

and the following voted Aye: Dukes, Baudler, Glassell, Sickles, and Newton. Nay: none. Whereupon the Mayor declared the resolution duly adopted as:

Resolution No. 2004.8

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR  
ENDING JUNE 30<sup>TH</sup> 2004

Motion by Dukes to approve the building permit for Bill Buckner. Second by Sickles. Carried unanimously.

The quote provided by Blacktop Service and proposed street repairs was discussed. Motion by Dukes to approve the bid of approximately \$25,000.00 from Blacktop Service. Second by Newton, carried unanimously.

John Baudler was present to discuss the proposed water line extension north. Discussed dividing cost of water line between potential users and what would happen if someone decided later on they wanted to hook on to the line. Craig will check with Greenfield Municipal Utilities to see if they have a policy we could reference in regards to this.

Milo Peterson was present to indicate his desire to run a water line to his property at his own expense. The council advised Milo to consult with Craig for specifications.

Kalvin Edwards was present to discuss some concerns regarding contractors bidding for housing rehabilitation jobs. He was advised that Doug Davidson of SICOG conducts the bidding for these jobs, and the Fontanelle City Council is not involved in that part of the process.

Craig reported on the progress of the Jacobson annexation utility project. The engineers will have the drafting completed on Wednesday and will have plans to the DNR for their review by the end of next week. The city will be able to provide sewer for the home, but will have to use a laser to get the pipe laid correctly.

Citizen Complaints/Requests

Reviewed a complaint about the appearance of the Brown Cow. This property will be added to the nuisance letter list to be sent out this week. Received a letter from Paul Zietlow questioning utility charges. All charges are per the Code of Ordinances. No action taken on this complaint.

Reviewed a letter from the Adair County Board of Supervisors Chairman Dick Hoadley requesting city representatives to attend a informational meeting on a countywide local option sales tax. Susan Newton, Brad Newton, Scott Homan and Pat Glassell will plan on attending the meeting.

Reviewed an insurance renewal premium letter. Premium has gone up 4% from last year to \$19995.00.

Police Department

Nathan Byerly had reported to Homan regarding an abandoned meth lab discovered by mushroom hunters. Clean up of the site was provided by the State.

Sickles moved to approve the list of bills, clerk's report and minutes from April's meeting. Newton seconded the motion. Carried unanimously.

**GENERAL**

Salaries	\$2,839.24
21st Century Coop	\$47.48
Galls	\$43.48
Casey's	\$39.46
Schildberg's Inc.	\$701.31
Iowa Telecom	\$39.07
Local Link	\$39.95
Alliant Energy	\$203.38
Grantham Sanitation	\$5.25
Municipal Utilities	\$776.57
McMorran Lawn Service	\$1,135.32
Susan Newton	\$65.10
1st National Bank	\$103.08
Fontanelle Observer	\$71.48
Office Machines	\$1.58
Postmaster	\$10.00
<b>TOTAL</b>	<b>\$6,121.75</b>

**ROAD USE TAX**

Casey's	\$35.46
21st Century Coop	\$53.54
Cleveland Milling	\$100.00
Wallace Auto Supply	\$114.78
Iowa Dept. of Transportation	\$207.94
Iowa Telecom	\$17.08
Alliant Energy	\$43.02
Grantham Sanitation	\$3.15
Municipal Utilities	\$43.18
Schildberg Construction	\$236.50
Office Machines	\$18.07
Cleveland Milling	\$154.00
Agri Drain	\$600.87
Postmaster	\$10.00
<b>TOTAL</b>	<b>\$1,637.59</b>

**SEWER UTILITY**

Salaries	\$776.52
Transfer to Sinking	938.75
Casey's	63.04
Wallace Auto Supply	\$114.78
Verizon	\$31.41

**WATER UTILITY**

Salaries	\$1,608.95
Casey's	\$63.03
Wallace Auto Supply	\$114.78
Verizon	\$31.41
Iowa Telecom	\$17.08
Greenfield Municipal Utility	\$3,334.13
Alliant Energy	\$44.91
Farmers Electric Coop	\$388.55
Grantham Sanitation	\$21.00
Municipal Utilities	\$60.73
Fontanelle Observer	\$35.74
HACH	\$486.50
Office Machines	\$18.07
Jack Zimmerline	\$75.00
C.J. Cooper & Assoc.	\$29.00
Petty Cash	\$5.88
Farmers Lumber	34.92
McMorran Lawn Service	313.43
Adair Co. Health System	\$37.00
Iowa Dept. of Natural Resources	\$175.00
Postmaster	\$45.52
Petty Cash	\$63.85
<b>TOTAL</b>	<b>\$7,004.48</b>

**ELECTRIC UTILITY**

Salaries	\$3,544.68
Treasurer, State of Iowa	\$929.38
Missouri River Energy Services	\$75.00
Iowa Assoc. of Municipal Util.	\$150.00
Casey's	\$132.36
Wallace Auto Supply	\$114.80
Verizon	\$51.67
Local Link	\$21.95
Iowa Telecom	\$68.33
Alliant Energy	\$79.34
Municipal Utilities	\$86.37
Grantham Sanitation	\$45.15
Farmers Electric Coop	\$20.96
Fontanelle Observer	\$71.48
Office Machines	\$18.07
Jack Zimmerline	\$125.00

Iowa Telecom	17.08	Turf & Timber	\$7.85
Alliant Energy	\$44.91	Burmeister Electric Co.	\$2,956.58
Municipal Utilities	\$214.39	B-F Little League	\$250.00
Grantham Sanitation	\$15.75	DeWild Grant Reckert	\$848.50
Fontanelle Observer	\$35.74	McMorran Lawn Service	\$766.15
Chemsearch	\$389.21	Farmers Lumber	\$14.52
HACH	\$284.10	Aramark	\$368.96
Office Machines	\$18.07	Farmers Electric Coop	\$2,135.85
C.J. Cooper & Assoc.	\$29.00	Crescent Electric Co.	\$927.20
Schildberg Construction	\$61.92	Postmaster	\$51.65
Adair Co. Health System	\$37.00	IPAIT	\$5,003.26
Farmers Lumber	\$12.44	Dept. of Energy	\$6,434.11
Jacobsen's Inc.	\$112.65	21st Century Coop	\$69.00
McMorran Lawn Service	\$313.43	<b>TOTAL</b>	<b>\$25,368.17</b>
Postmaster	\$25.83		
Petty Cash	\$8.35	<b>METER DEPOSITS</b>	
Bankers Trust	\$599.00	Noia Rhoads	\$50.00
<b>TOTAL</b>	<b>\$4,143.37</b>	<b>TOTAL</b>	<b>\$50.00</b>
		<b>HOUSING REHAB</b>	
<b>PAYROLL CLEARING</b>		SICOG	\$20,115.00
1st National Bank	\$2,140.24	<b>TOTAL</b>	<b>\$20,115.00</b>
IPERS	847.54		
Police IPERS	\$96.77	<b>REVENUE</b>	
Lafayette Life	\$38.33	General	\$8,744.60
Fortis Health	\$1,122.32	Road Use Tax	\$4,310.17
Nationwide Retirement Sol.	\$160.00	Employee Benefit	\$1,538.23
<b>TOTAL</b>	<b>\$4,405.20</b>	Trust & Agency	\$1.66
		TIF	\$1,038.97
<b>LANDFILL FUND</b>		Debt Service	\$7,073.42
Adair Co. Sanitary Landfill	\$258.75	Water Fund	\$6,050.78
Fontanelle Observer	\$48.00	Sewer Fund	\$4,558.65
Postmaster	\$5.00	Sewer Sinking	\$9.34
<b>TOTAL</b>	<b>\$311.75</b>	Sewer Reserve	\$6.23
		Sewer Improvement	\$6.23
<b>DEBT SERVICE</b>		Electric Fund	\$19,830.06
Bankers Trust	\$70,046.00	Landfill Fund	\$843.08
<b>TOTAL</b>	<b>\$70,046.00</b>	<b>TOTAL</b>	<b>\$54,011.42</b>
<b>SEWER SINKING</b>			
Bankers Trust	\$10,632.50		
<b>TOTAL</b>	<b>\$10,632.50</b>		

#### Departmental Reports

Craig stated he had received a request from Andy Miller regarding the alley behind his house. He wants to gravel the alley, but there is a large sinkhole and he is concerned the rock will not stay. Craig stated there is a tile line nearby which runs all the way down to the corner of Maple and 1<sup>st</sup> St. It was decided to put in a drain and attach it to the tile to see if that will alleviate the problem. We also have a drainage problem on 5<sup>th</sup> Street around the alley behind Turf & Timber. Water pools there from the square. A tube will be placed to help with the problem. The new asphalt job on 4<sup>th</sup> Street Place is cracking in one spot and Craig will be placing a tube there also to help save the new street. Young Mechanical did a good job with the seeding, however, the hard rain we received washed lot of the seeding out and it will have to be redone.

Homan presented a funding request from the B-F Little League. Sickles made a motion to donate \$250.00 to the B-F Little League. Dukes seconded the motion. Carried unanimously.

Motion by Baudler to adjourn the meeting at 8:40 p.m. Second by Newton. Carried unanimously.

*Susan R. Newton*

Attest: Susan R. Newton, City Clerk

*R. Scott Homan*  
R. Scott Homan, Mayor

City of Fontanelle  
June 14, 2004

The Fontanelle City Council met in regular session with Mayor Scott Homan calling the meeting to order at 7 p.m. Council members present were: Glassell, Dukes, Sickles and Newton. Absent: Baudler.

Motion by Sickles to approve the agenda as presented with the following addition: police car outside day/night. Second by Dukes. Carried unanimously.

Motion by Dukes to approve the cigarette permits for Casey's General Store and the Fontanelle Bar. Newton seconded by the motion, carried unanimously.

Doug Davidson from SICOG presented a draw down for Project #7 in the amount of \$11,223.00. Motion by Glassell to approve the draw down as presented. Second by Sickles. Carried unanimously.

Larry Warrior was present to request the council consider ways to widen the alley he lives on. He states traffic is very heavy and speed is a concern. The street committee will inspect the alley and this item will be placed on next month's agenda.