

Susan R. Newton

Attest: Susan R. Newton, City Clerk

R. Scott Homan
R. Scott Homan, Mayor

City of Fontanelle
April 12, 2004

The Fontanelle City Council met in regular session with Mayor Scott Homan calling the meeting to order at 7:08 p.m. Council members present were: Glassell, Baudler and Newton. Absent: Dukes, Sickles.

Motion by Glassell to approve the agenda as presented. Second by Newton. Carried unanimously.

Doug Davidson from SICOG presented Draw Down No. 9 in the amount of \$20,115.00 to be signed by the mayor. Motion by Baudler to have Homan sign the draw down. Second by Glassell. Carried unanimously.

Complaints/Requests were reviewed. John Leonard was present to discuss his water bill for two different apartments at Summerset Estates. No action was taken. Two requests for curb repairs were received and added to the repair list. Linda Shafer requested a dead tree on city property be removed. Craig will call for estimates and have tree taken down. A complaint was received about children playing in neighbor's yards and damaging property. This complaint was passed on to police department. A request for reimbursement of a damaged computer was received from Beverly Main. This was turned over to the city's insurance company, which stated the homeowner's policy would be responsible for this. Homan had received a complaint of garbage burning, but the individual did not wish to sign a complaint. Without a signed complaint, no action was taken.

Newton made a motion to approve building permits for Mike Cass and Dallas Sickles. Baudler seconded the motion. Carried unanimously.

Bob Menefee has requested to be replaced as landfill commission alternate. Several names were discussed and Homan will approach these individuals.

The police report provided by Nathan Byerly was reviewed. Jacob Matthews has not worked since January 2, 2004, and has contacted no city representative. Scott will draft a letter thanking him for his past service and requesting city property be returned.

Motion by Glassell to approve the list of bills, clerk's report and minutes from March's meeting. Second by Baudler. Carried unanimously.

GENERAL

Salaries	\$2,495.00
21st Century Coop	\$189.45
Fontanelle Drug	\$25.00
Wallace Auto Supply	\$317.23
Casey's	\$46.00
Quality Car Care	\$313.35
Iowa Telecom	\$44.54
Local Link	\$39.95
Alliant Energy	\$328.51
Grantham Sanitation	\$5.25
Fontanelle Observer	\$60.92
Municipal Utilities	\$899.34
Farmers Lumber	\$21.45
Southwest Iowa Pest Control	\$20.00
Matt Parrott & Sons	\$27.02
Office Machines	\$15.99
Van Vleet Hardware	\$14.18
Postmaster	\$10.00
Greenfield Lumber	\$5.99
True Value	\$95.98
TOTAL	\$4,975.15

ROAD USE TAX

Salaries	\$0.00
Iowa Dept. of Transportation	\$550.00
21st Century Coop	\$101.14
Casey's	\$73.14
Cleveland Milling	\$270.47
O'Halloran International	\$139.05
Iowa Telecom	\$22.55
Alliant Energy	\$48.47
Grantham Sanitation	\$3.15
Municipal Utilities	\$86.35
Fontanelle Observer	\$14.36
Matt Parrott & Sons	\$27.01
Greenfield Lumber	\$5.99
Office Machines	\$15.99
Shawn Tipling	\$6.79
Agri Drain	\$452.42
Wallace Auto Supply	\$22.12
Craig Ford	\$5.14

WATER UTILITY

Salaries	\$4,071.40
Susan Newton	\$24.78
Casey's	\$38.34
Iowa Telecom	\$22.55
Verizon	\$31.41
Greenfield Municipal Util.	\$2,341.80
Alliant Energy	\$59.74
Municipal Utilities	\$219.46
Bridgewater Oil	\$273.00
Grantham Sanitation	\$21.00
Farmers Electric Coop	\$536.55
Clint Hight	\$125.00
Fontanelle Observer	\$26.36
Adair County Recorder	\$55.00
DPC Industries	\$48.00
Matt Parrott & Sons	\$27.01
Greenfield Lumber	5.99
Office Machines	15.99
Interstate Electric	\$251.15
Jack Zimmerline	\$75.00
Star Equipment	\$92.41
Municipal Supply, Inc.	\$593.97
Hygienic Laboratory	\$193.00
Bridgewater Oil	\$33.66
Farmers Lumber	\$8.90
Ditch Witch	\$69.66
Burger Plumbing & Heating	\$1.59
Wallace Auto Supply	\$59.19
True Value	\$17.49
Postmaster	25.83
National Waterworks	\$480.21
TOTAL	\$9,845.44

ELECTRIC UTILITY

Salaries	\$5,166.95
Treasurer, State of Iowa	\$1,014.93
Missouri River Energy Services	\$75.00
Iowa Assoc. of Municipal Util.	\$363.61
Casey's	\$73.14
Iowa Telecom	\$45.10
Local Link	\$21.95

True Value	\$17.49	Verizon	\$51.68
Postmaster	\$10.00	Alliant Energy	\$94.06
TOTAL	\$1,871.63	Farmers Electric Coop	\$20.64
SEWER UTILITY		Municipal Utilities	\$86.36
Salaries	\$522.83	Grantham Sanitation	\$45.15
Transfer to Sinking	938.75	Fontanelle Observer	\$43.07
Casey's	38.35	Iowa Utilities Board	\$53.00
Iowa Telecom	\$22.55	Use Tax	\$235.32
Verizon	\$31.41	Greenfield Lumber	\$6.03
Alliant Energy	59.75	Matt Parrott & Sons	\$108.05
Municipal Utilities	\$256.04	Office Machines	\$16.03
Grantham Sanitation	\$15.75	Jack Zimmerline	\$125.00
Fontanelle Observer	\$14.36	Interstate Electric	\$12.05
Office Machines	\$15.99	Burmeister Electric Co.	\$4,302.90
Greenfield Lumber	\$5.99	T & S Industries	\$385.00
Matt Parrott & Sons	\$27.01	Big D's Auto Parts	\$5.89
Star Equipment	\$92.41	Bridgewater Oil	\$33.68
Hygienic Laboratory	\$90.00	Ditch Witch	\$208.96
Bridgewater Oil	\$33.66	Aramark	\$390.08
Farmers Lumber	\$19.39	True Value	\$17.52
Van Vleet Hardware	\$92.99	Wallace Auto Supply	\$118.39
True Value	\$17.49	Postmaster	\$51.65
Wallace Auto Body	\$59.20	IPAIT	\$6,799.42
Postmaster	25.83	Dept. of Energy	\$7,022.86
TOTAL	\$2,379.75	TOTAL	\$26,993.47
TIF		REVENUE	
Paul Zietlow	\$1,577.37	General	\$29,154.08
TOTAL	\$1,577.37	Road Use Tax	\$4,301.59
PAYROLL CLEARING		Employee Benefit	\$5,928.45
1st National Bank	\$2,021.92	Trust & Agency	\$1.72
IPERS	809.62	TIF	\$8,572.72
Police IPERS	\$103.44	Housing Rehab	\$20,115.00
Lafayette Life	\$38.33	Debt Service	\$28,599.67
Fortis Health	\$1,122.32	Water Fund	\$7,759.30
Nationwide Retirement Sol.	\$160.00	Sewer Fund	\$5,938.50
TOTAL	\$4,255.63	Sewer Sinking	\$9.61
LANDFILL FUND		Sewer Reserve	\$6.41
Adair Co. Sanitary Landfill	\$1,359.28	Sewer Improvement	\$6.41
Postmaster	\$5.00	Electric Fund	\$29,517.98
TOTAL	\$1,364.28	Landfill Fund	\$757.44
WATER LINE PROJECT		TOTAL	\$140,668.88
H.R. Green, Co.	\$2,895.93	METER DEPOSITS	
TOTAL	\$2,895.93	Shawna Blazek	\$100.72
		Roy Coil	\$150.87
		Adam Main	\$151.06
		TOTAL	\$402.65

Motion by Baudler to adopt Resolution No. 2004.6. Second by Glassell. Roll was called and the following voted Aye: Baudler, Glassell, Newton. Voting Nay: none. Whereupon the Mayor declared the resolution duly adopted as:

Resolution No. 2004.6

RESOLUTION SETTING THE SALARIES OF APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF FONTANELLE FOR THE YEAR 2004/2005.

Be it resolved by the Council of the City of Fontanelle, Iowa:

Section 1. The following persons and positions named shall be paid the salaries or wages indicated and the Clerk is authorized to issue checks less legally required or authorized deductions from the amounts set out below on a bi-weekly basis, and make such contributions to IPERS and Social Security or other purpose as required by law or authorization of the Council, all subject to audit and review by the Council

Position	Name	Hourly wage Or Equiv.	Regular Hours Or Work Week
Supt. Of Util.	Craig Ford	\$14.38	40 hours weekly
Assistant	Shawn Tipling	\$11.22	40 hours weekly
Assistant	Jerry Zimmerline	\$11.22	40 hours weekly
City Clerk	Susan Newton	\$11.22	40 hours weekly
Cleaning Person	Andrew Blazek	\$ 7.75	

Section 2. Hours, holidays and overtime: Overtime will be paid at the rate of time and one-half to all employees for the time spent beyond the regular 40 hours.

Vacation as follows with no carry over: After first year – 5 working days vacation. After second year through nine years – 10 working days vacation. After ten years through nineteen years – 15 working days vacation. After twenty years and over – 20 working days vacation. Craig Ford, Shawn Tipling, Jerry Zimmerline and Susan Newton will be allowed seven paid holidays per year which shall be: New Years Day, Christmas Day, Memorial Day, Independence Day, Labor Day and Thanksgiving Day and the Day After. Also, if Christmas Eve Day falls on a workday, the employees will receive one-half day as a paid holiday.

Section 3. Insurance: Full insurance coverage is provided for the full-time employees. If the insurance cost increases above the \$475.00 cap, the employee must pay the additional amount.

Section 4. Leaves:

Sick leave: Full-time employees are allowed 15 days sick leave per year and will be allowed to accumulate 90 days sick leave.

Funeral leave: Full-time employees are allowed funeral leave at the following rate: 1. Four days with pay for occurrence and attendance of funeral of spouse, child, mother or father. 2. One day with pay for occurrence for funeral of brother, sister, grandparent, grandchildren, mother-in-law, father-in-law, brother-in-law or sister-in-law. 3. Employees may take additional time, but this time will be taken as vacation time or without pay.

Civil leave: Full-time employees will be granted leave with pay if on matters concerning the City of Fontanelle. All other leaves will be chargeable to vacation time or will be treated as leave without pay.

Maternity leave: Full-time employee with a pregnancy will be allowed six weeks or 30 working days chargeable to vacation or without pay.

Military leave: Full-time employees will be granted military leave as vacation or without pay.

Other: All other absences are deducted from the employee's vacation time or treated as leave without pay.

Section 5. The City Clerk is hereby directed to publish this resolution.

Passed and approved this 12th day of April 2004.

At 7:55 p.m. a Public Hearing was held to adopt an Ordinance authorizing the transfer of limited easements to the City of Greenfield by Greenfield Municipal Utilities. No one was present to comment on this. Newton moved to adopt this resolution. Second by Baudler. Roll was called and the following voted Aye: Baudler, Glassell, Newton. Voting Nay: none. Whereupon the Mayor declared the resolution duly adopted as:

Resolution No. 2004.7

A RESOLUTION AUTHORIZING THE TRANSFER OF LIMITED EASEMENTS
TO CITY OF GREENFIELD BY GREENFIELD MUNICIPAL UTILITIES.

A proposal by Longview Communications to purchase Cable Direct was reviewed. Longview is offering to pay back franchise fees from the time Cable Direct filed bankruptcy papers. Motion by Glassell to authorize Homan to sign the form allowing the transfer of the franchise to Longview Communications. Second by Newton. Carried unanimously.

Craig reported we had a bad water leak by the old water treatment plant located on the Kay and Linda Jensen property. He has capped off the pipe allowing water to be pumped from this well to the city. Discussed repairs versus abandoning well entirely. No decision was made at this time. This will be reviewed again in the fall.

Craig stated we had signed a contract with Snyder and Associates to do the engineering for running the water and sewer to the Patty Jacobson site. As soon as we receive the paperwork, we will begin work. We will need to build a road out to the property and a tube will need to be placed to allow for drainage.

Departmental Reports

Craig stated we need three new tires for the white dump truck in the back. We have already replaced one of the tires. He had quotes of \$193.91 per tire from Bridgewater Oil and \$195.00 per tire from Cleveland Milling. Newton made a motion to purchase three tires from Cleveland Milling. Second by Baudler. Carried unanimously. Craig reported we will be required to test for ammonia nitrogen at the lagoon in the near future. He had received copies of letters written by Howard R. Green Company to the contractors for the water line project. The letter stated that the seeding needed to be done and some seeding from last year needed to be redone. The master meter station has gone down twice lately and needed to be reset. The letter also discussed this problem and the need for repairs before the warranty period expires. Craig reported on the substation problems we have been experiencing and the repairs he has made. The refurbished transformer is on site but not hooked up. Craig would like to keep the current transformer in position until it fails before he moves the repaired transformer into service.

Susan stated she would be out of the office for meetings on Thursday, April 15th in the a.m. and Thursday, April 22 all day. She will be painting fire hydrants Monday morning, April 26th if the weather permits and taking Friday afternoon, April 16th off for vacation.

Motion by Newton to adjourn the meeting at 8:55 p.m. Second by Baudler. Carried unanimously.

Susan R. Newton

Attest: Susan R. Newton, City Clerk

R. Scott Homan
R. Scott Homan, Mayor

City of Fontanelle
May 10, 2004

The Fontanelle City Council met in regular session with Mayor Scott Homan calling the meeting to order at 7 p.m. Council members present were: Glassell, Baudler, Dukes, Sickles and Newton. Absent: none.

Motion by Newton to approve the agenda as presented with the following additions: Milo Peterson's request for city water, Kalvin Edwards to discuss housing rehabilitation contracts, drainage problem on 5th Street, and a funding request from the B-F Little League. Second by Sickles. Carried unanimously.

At 7 p.m. the Mayor declared the public hearing convened on a resolution amending the current budget. No citizens were present to state objections. Motion by Glassell to approve this amendment of the budget and to move the adoption of a resolution allowing this. Seconded by Baudler. Roll was called