

City of Fontanelle
December 13, 2023

The Fontanelle City Council met in regular session at City Hall, with Mayor Martin calling the meeting to order at 7:02 p.m. This meeting was rescheduled from December 12, 2023, regular meeting due to the lack of a quorum. Council members present were Brown, Goetz, and Edwards. Council member Barrett was absent. All motions are carried unanimously, unless otherwise noted. City employees Mary Dodson and Matt Heinz were present. Legal Council Hockenberry was absent. Also, present Claudia Stutzman and Patty Jacobson.

Police report was given by Officer Matt Heinz. A stop sign audit has been performed and completed. The findings are incomplete and will be given to the new council to ensure a corrected ordinance is in place for our upcoming codification. The City snow ordinance has been published and posted on our Facebook page as a reminder. Enforcement of violations will take place as prescribed by the ordinance.

Utility report was read by Mayor Martin. An inspection and corrective action report has been received from HR Green. Some cost associated to the corrective action will be seen. Locates and continued work is still being done with Windstream. A crack was discovered and repaired on the frame of the plow truck. The utility department would like to see the City replace the current plow truck with a one ton truck with a plow and fiberglass box. The City Utility department is submitting 2 grants applications to the Department of Transportation. One for a traffic control sign package and the other for 2 speed signs.

Fire department report was read by Mayor Martin. October 2023 the department had 9 rescue calls, 1 fire call and 2 meetings. November 2023 the department had 3 meetings, 2 fire calls and 10 EMS calls.

Clerk's report was given by Mary Dodson. City Hall has received 2 written concerns regarding the curb clean up on the south side of the square on Washington Street. The Utility department has been informed and has completed the cleanup. The next council will need to set dates for the legal service proposal. Employee bonuses have been asked about. Dodson requested contract labor to assist with the upcoming budget. The council would like a set per hour price before approval.

Council report: Council member Goetz expressed the need to follow through on items discussed and complete actions.

Attorney's report: none.

Brown motioned to approve the agenda, minutes from November 14, 2023, financial statements, and bills for payment, seconded by Goetz. Approved.

Goetz motioned to approve Brown's resignation for the 4-year seat held, seconded by Edwards. Approved.

Brown motioned to approve the Utility staff to clean out the library shed and dispose of the items, seconded by Edwards. All, aye.

Goetz motioned to approve the RUT report (City Street Finance Report), seconded by Brown. Approved.

Discussion was had with the Clerk explaining the Setoff program used for collecting money on past-due debts owed to the City. Goetz motioned to use Setoff program, seconded by Edwards. All, aye.

Discussion with Officer Heinz and the Council for the best solution to the request of a stop sign at 9th street and Jefferson resulted in a motion by Edwards to make 8th street and Jefferson a 4-way stop

and add a stop sign on 9th street at Jefferson Street for traffic coming from the south going north, seconded by Goetz. All, aye.

No consent agenda items need further discussion.

Next agenda item: Snow ordinance, proposal for legal service, rules for billing services, Utility service rules, handbook sections possible changes, Codification, and fire department payments.

Next city council meeting is scheduled for January 9th, 2024 @ 6 p.m.

Motion by Goetz to adjourn at 8:19 p.m., seconded by Brown. All, aye.

Bills to approve since Nov 14, 2023, meeting

BILLS PAID		
Cyber Solutions	processing fee	\$75.00
Dearborn Life Ins	benfits	\$42.60
Farmers Electric	utilities	\$410.77
FNB	processing fee	\$265.51
IPAIT	utilities	\$10,126.51
IDR	sales tax	\$803.35
IDR	WET tax	\$866.47
IA Finance Authority	loan payment	\$23,010.00
IA Finance Authority	loan payment	\$3,540.00
IPERS	benfits	\$3,232.48
IRS	payroll 11/20/23	\$2,336.60
IRS	PAYROLL 12/1/23	\$2,415.76
Neonlink	processing fee	\$343.69
Schildberg	voided check	(\$800.15)
Schildberg Inc	replacement	\$110.00
Schildberg		
Construction	replacement	\$690.15
United Healthcare	healthcare	\$5,560.52
Verizon	city cell phone	\$123.85
TO BE APPROVED		
21ST Century	supplies	\$299.26
Adair Co Hospital	testing	\$340.00
Alliant Energy	Utilities	\$485.78
Andrew Martin	equipment decals	\$330.00
	monthly sewer	
Atlantic, City of	contract	\$750.00
Border States	supplies	\$11,112.06
Bridgewater Tire	repairs	\$20.00
Casey's	gas	\$296.12
Central IA Distributing	supplies	\$553.00
Creston Publishing	publishing	\$440.42
Dept of Energy	electricity	\$12,320.73
Des Moines Stamp	supplies	\$79.70
Echo Electric	supplies	\$469.81

Farmers Lumber	supplies	\$24.18
Feld Fire	supplies	\$1,463.94
Frank Dunn	supplies	\$850.00
GMU	Utilities	\$4,421.45
Garcia, Santiago	Utility Deposit return	\$300.00
Goetz, Brady	Utility Deposit return	\$300.00
Grantham Sanitation	Utilities	\$120.00
Greene, Marshall	Utility Deposit return	\$300.00
Herr, Joseph	Utility Deposit return	\$300.00
Hotsy	supplies	\$466.00
Iowa One Call	Utility service	\$41.40
IRBY	Switchgear	\$22,791.00
JPW Tech	support	\$1,497.47
Jacobsen	supplies	\$176.58
Matheson Tri-gas	supplies	\$143.65
Municipal Supply	supplies	\$1,616.85
Municipal Utilities	Utilities	\$1,997.35
Municipal Utilities	Williams Utility final fill	\$145.22
Neonlink	processing fees	\$76.40
Parish, Tyler	Utility Deposit return	\$300.00
S&T Property Solutions	roll off service	\$700.00
Schildberg		
Construction	supplies	\$232.68
Settlemoore, Jesse	Utility Deposit return	\$300.00
State Hygienci Lab	testing	\$289.50
State Hygienci Lab	testing	\$14.50
UnityPoint Clinic	testing	\$42.00
UPHDM Medicine	testing - hearing	\$165.00
USA BlueBook	supplies	\$58.52
VISA	supplies	\$313.11
Wallace Auto Supply	supplies	\$170.49
Williams, Haley	Utility Deposit return	\$154.78
Windstream	Utilities	\$527.07
Totals		\$120,949.13

Revenues

General Fund	\$17,643.50
Road Use Tax	\$7,839.43
Employee Benefit	\$3,159.11
Urban Renewal	\$0.00
Local Option Sales Tax	\$9,812.45
Meter Deposits	\$0.00
Debt Service	\$0.00
Water Fund	\$14,444.49
Water Sinking	\$0.00

Expenditures

General Fund	\$16,984.15
Road Use Tax	\$5,322.01
Employee Benefit	\$1,216.37
Urban Renewal	\$0.00
Local Option Sales Tax	\$0.00
Meter Deposits	\$0.00
Debt Service	\$0.00
Water Fund	\$15,419.48
Water Sinking	\$0.00

Sewer Fund	\$16,391.51	Sewer Fund	\$13,941.34
Sewer Sinking	\$0.00	Sewer Sinking	\$0.00
Electric Fund	\$56,053.06	Electric Fund	\$62,676.93
Library Fund	\$0.00	Library Fund	\$0.00
Landfill Fund	\$747.38	Landfill Fund	\$0.00
Totals	\$126,090.93	Totals	\$115,560.28