

City of Fontanelle

Nov 14, 2023

The Fontanelle City Council met in regular session at the Community Center, with Mayor Martin calling the meeting to order at 6:00 p.m. Council members present were Brown, Goetz, Kernan, and Connors. Council member Barrett was absent. All motions are carried unanimously, unless otherwise noted. City employees Mary Dodson and Matt Heinz were present. Legal counsel Hockenberry was absent. Also present, Patty Jacobson, Claudia Stutzman, Brenda Dudley with Midwest Partnership Economic Development and Mike Roth with HR Green.

Mike Roth with HR Green spoke regarding consulting services pertaining to the City's wastewater collection system and treatment plan. Fontanelle Municipal Utilities reached out to HR Green after the Department of Natural Resources requested a plan of action to resolve the wastewater runoff issue. HR Green's proposed contract is not to exceed \$16,000 for engineering services and will include working directly with the Department of Natural Resources.

Connors made a motion to approve the proposed contract from HR Green, seconded by Goetz. All, aye.

Police report was given by Officer Matt Heinz. The next round of nuisance violations will be ready for delivery by the end of this week.

At 6:15 p.m. Kaye Bax entered.

The utility report was read by Mayor Martin. Inspections have been completed on the digger and bucket trucks with minor repairs to be completed. Utility locates are underway for Windstream. Electrical trenching is complete on 240th at Marckmann property at the city's expense. This expense is because a service rule for a new utility is not in place. After extensive discussion re utility expenses, the council has requested additional information for supply cost, labor, city limits and legal counsel's input. An undersized transformer at the meter pit had to be changed out due to the addition to the Karas property. Due to low inventory a request to purchase a spool of primary wire for \$10,159.40 from Border States was made. Connors motioned to approve the purchase, seconded by Kernan. All, aye. The newest NPDES permit for the lagoon will require a new dissolved oxygen meter for weekly sampling. The estimated cost is \$1,000. Connors commented that the utility department has a \$5,000 limit to purchase supplies, so no motion is needed.

No Fire Department report was given.

Clerk's report was given by Dodson. UnitedHealth Care will renewal Jan 1, 2024, with a 1% premium increase. Goetz asked if other deductible plans could be obtained for review. City Hall will be closed November 23 & 24, 2023, for Thanksgiving, December 25 & 26, 2023, for Christmas and January 1 & 2, 2024 for New Year's Eve and New Years Day observances. Unofficial election results are Dianna Goetz, Bernie Connors II, and Jessica Young for 4-year council seats, Dawn Brown, and Bryce Edwards for 2-year council seats, and Mike Walker for Mayor seat. IT support will be helping with council members' laptops, so please return these to City Hall as soon as possible. Budget workshops are strongly suggested by the Department of Management. Reeves' Roofing has completed the roofing project. The decals for all city equipment have been installed. A donation from the Verlene Williamson Memorial has been brought to City Hall for the Fire Department. Clerk's online training will be November 28, 29 & 30, 2023, 1:30 to 4 each day therefore City Hall will be closed to the public. The 2023 fiscal year Annual Finance Report has been completed by O'Donnell, Ficene, Wills & Ferdig, LLP. A citizen has presented minutes from the June 14, 2021, council meeting showing the approval of the stop sign at 8th and Jefferson streets. Officer Heinz suggested a sign audit be done to comply with City Ordinance Chapter 65.

Council's Report: None.

Mayor's Report: Mayor Martin expressed a few issues she would like to see completed before or shortly after her exit from office. These issues include finalizing the handbook review, updating ordinances, and letters of proposal for legal counsel. She would also like to see a list of benefits and totals of each benefit for each employee. Another issue of importance is looking at a police budget or shared services with surrounding communities.

Attorney's Report: none.

Motion by Brown to approve the agenda, seconded by Goetz. All, aye. An amended motion was made by Brown to approve the agenda, minutes from October 10, 2023, regular meeting, financial statement, bills for payment, and minutes from October 23, 2023, meeting, second by Goetz. All, aye.

7:05 pm Mike Roth exited.

2nd public consideration for animal ordinance #2023.2 was tabled. Corrected information is needed from Attorney Hockenberry.

3rd public consideration of city building code ordinance 2023.1 was tabled.

No consent agenda items need further discussion.

Next agenda items: possible letter of proposal for legal counsel, insurance premium comparisons, costs for meter pit update and 240th street electrical project, updated information for ordinance 2023.1 & 2023.2, and handbook reviews.

Next city council meeting is set for November 27th, 2023 @ 6 p.m.

Motion by Goetz for adjournment, seconded by Kernan at 7:15 p.m. Approved.

Bills to approve since Oct 10, 2023, meeting

BILLS PAID		
Cyber Solutions	processing fee	\$75.00
Farmers Electric	utilities	\$435.43
FNB	processing fee	\$75.80
IPAIT	utilities	\$9,665.17
IDR	sales tax	\$710.82
IDR	WET tax	\$837.24
IPERS	benefits	\$3,261.98
IRS	payroll 10/20/23	\$2,414.06
IRS	payroll 11/3/23	\$2,413.23
Neonlink	processing fee	\$249.29
United Healthcare	healthcare	\$5,560.52
Verizon	city cell phone	\$123.93
VISA	SUPPLIES	\$3,714.06
TO BE APPROVED		
21ST Century	supplies	\$461.53
AccuJet	sewer service	\$8,179.88
Agriland FS	Utilities	\$2,112.14
Alliant Energy	Utilities	\$170.10
American Test Center	preventive maintenance	\$1,085.00
Atlantic, City of	monthly sewer contract	\$750.00

Border States	supplies	\$817.50
Creston Publishing	publishing	\$344.61
Dept of Energy	electricity	\$11,492.36
Echo Electric	supplies	\$352.80
EMC Ins	deductible	\$250.00
Forward Fontanelle	electricity	\$4,215.58
GMU	Utilities	\$4,190.27
GMU	monthly contract Sept '23	\$11,976.76
GMU	monthly contract Oct '23	\$6,837.86
Grantham Sanitation	Utilities	\$120.00
Greenfield True Value	supplies	\$77.97
Iowa One Call	Utility service	\$19.80
IA Rural Water	member dues	\$305.00
Iowa Utility Board	service	\$178.00
Matheson Tri-gas	supplies	\$135.55
Municipal Utilities	Utilities	\$1,672.49
Neonlink	processing fees	\$72.40
OPG-3	cloud storage	\$1,200.00
Radar Road	certification	\$70.00
Reliable High Perf	Safety equipment	\$286.99
S&T Property Solutions	roll off service	\$1,600.00
Sandry Fire Supply	Safety equipment	\$732.00
Schildberg Construction	supplies	\$690.15
Schildberg Construction	inspection	\$110.00
Secretary of State	certificate	\$30.00
State Hygienic Lab	testing	\$14.50
Titan Machinery	supplies	\$423.67
USA Blue Book	supplies	\$296.12
Van Mert co	supplies	\$3,258.15
VISA	supplies	\$646.90
Wallace Auto Supply	supplies	\$148.84
Windstream	Utilities	\$527.07
Witt Directional Drilling	service	\$11,765.00
Totals		\$107,153.52

Revenues

General Fund	\$82,535.67
Road Use Tax	\$7,861.70
Employee Benefit	\$16,825.40
Urban Renewal	\$0.00
Local Option Sales Tax	\$10,449.14

Expenditures

General Fund	\$34,708.81
Road Use Tax	\$3,000.34
Employee Benefit	\$1,210.27
Urban Renewal	\$0.00
Local Option Sales Tax	\$0.00

Meter Deposits	\$0.00	Meter Deposits	\$0.00
Debt Service	\$0.00	Debt Service	\$0.00
Water Fund	\$15,162.53	Water Fund	\$12,640.03
Water Sinking	\$0.00	Water Sinking	\$0.00
Sewer Fund	\$17,071.80	Sewer Fund	\$6,399.71
Sewer Sinking	\$0.00	Sewer Sinking	\$0.00
Electric Fund	\$48,993.63	Electric Fund	\$30,873.64
Library Fund	\$0.00	Library Fund	\$0.00
Landfill Fund	\$781.04	Landfill Fund	\$2,535.00
Totals	\$199,680.91	Totals	\$91,367.80

Attest: Mary Dodson, City Clerk