

City of Fontanelle
September 25, 2023

The Fontanelle City Council met at the Community Center in a regular meeting, with Mayor Sturdy-Martin calling the meeting to order at 6:05 p.m. Council members Brown, Goetz, Kernen and Connors were present. Council member Barrett was absent. All motions were carried unanimously, unless otherwise noted. Also present were Mary Dodson, Matt Heinz, Claudia Stutzman, and Calvin Edwards.

A Clerk's report was given by Dodson. Election filing results have been given by the County Auditor's office. No Mayor candidates were filled, a candidate filled for 2 2-year council seats and 4 candidates have filled for 3 4-year council seats. An application for the City Clerk to become a notary will be filed soon. Reminders: October 4th the clerk will attend a TIF fund meeting. October 11th the clerk will attend a Utility workshop in Ankeny, so the office will be closed. Also, in early November the clerk will attend a Budget workshop.

Goetz motioned to have the Clerk and Police Officer Heinz to apply for a notary stamp and the city will pay for each. Motion seconded by Connors. All, aye.

Building permits to be discussed next brought up a concern that many applications are erecting a structure before a building permit is approved.

Kernen motioned to approve a building permit at 617 Maple St without a fine, seconded by Goetz. All aye.

Goetz motioned to approve a building permit at 204 3rd Street for the building only and deny the installation of the sidewalk and a privacy fence, seconded by Kernen. All, aye.

Goetz motioned to approve a building permit at 413 Summerset, seconded by Brown. All, aye.

Brown motioned to approve a building permit at 410 Jefferson, seconded by Connors. All, aye.

Goetz motioned to approve a burn permit at 718 Main from September 25, 2023, to November 1, 2023, seconded by Kernen. Brown, aye.

All council members had in possession a copy of the Fontanelle City employees' manual.

A review of sections 7.0 to 10.0 was performed. Suggested changes have been noted until more research can be done. Mayor Sturdy-Martin suggested each city employee review his/her job duties and return a list of suggestions to the council.

Items to be placed on the next agenda are Budget billing, Website updates, employee's position updates. Dodson suggested developing a community "See something, Say something" suggestion/concern form for communication to the City Team.

Officer Heinz requested signatures from Mayor Sturdy-Martin for nuisance notifications. Office Heinz also reported an ongoing list of properties are being monitored for cleanup progress. Also, a list of cleanup items is in progress for Fontanelle Municipal Utilities.

Connors motioned to adjourn at 8:18 p.m. seconded by Kernen. All, aye.

Attest: Mary Dodson, City Clerk