

City of Fontanelle

May 16, 2023

The Fontanelle City Council met in regular session at 6:00 p.m. at the Community Center, with Mayor Sturdy-Martin calling the meeting to order. Council members present were Brown, Goetz, Barrett and Ellis. Council member Sickles was absent. All motions are carried unanimously, unless otherwise noted. City employees present: Hunter Ernst, Mary Dodson, Matt Heinz, Jessica Foster (GMU employee) and Justin Hockenberry, Attorney. Also present, Al Baldogo, Steve Blazek, Bernard Connors, Raina Connors, Brenda Dudley, Jolene Hensley, Claudia Stutzman, Randy Randel, Juree Christensen, Josh Christensen, Julie Christensen, Jade Zimmerline, Steve Jorgensen, Heather Schneider, Michelle Mensing, Chad Herr and Kaye Bax.

Motion by Goetz to approve the Agenda and Consent Agenda. Second by Barrett. Approved.

Representatives from FNB Insurance Agency and Jester Insurance were present to answer questions regarding the city's liability and property insurance. City personnel will continue to gather information on property and content values to update the city's insurance policy at the next regular meeting.

FNB and Jester employees left at 6:25 pm.

Randy Randol of rural Fontanelle informed the council of his plans to build a feedlot on his property outside of city limits. Motion by Goetz, seconded by Ellis to approve his build if all NRSC rules are followed. Approved.

Brenda Dudley of Midwest Partnership was present to introduce as the new Executive Director and explain what Midwest Partnership does for communities.

Al Baldogo discussed a previous grant opportunity for commercial properties. The council directed city clerk to reach out to SICOG about potential grant opportunities.

Steve Jorgenson was present to discuss the city mowing ordinance.

Motion by Barrett, second by Goetz to advance all city employee payroll dates from Monday to Fridays starting July 1, 2023. Between now and then each payroll will be advanced one day each payroll to get to the target date. Approved.

Baldogo and Jorgenson exited the meeting at 6:51 pm.

Motion by Barrett, seconded by Goetz to update the full time 32-hour employee sick leave and vacation policy to reflect 80% of the full time 40-hour policy approved in April 2023. Current full time 32-hour employee is to have sick leave updated; however, vacation allowance is grandfathered at current rate. Approved.

Motion by Barrett, seconded by Brown to approve Mary Dodson as a "signer" on all financial accounts. Approved.

Motion by Goetz, seconded by Barrett to approve the underground portion of the Windstream proposal and deny the overhead lines. Approved.

Motion by Barrett, seconded by Ellis to approve the water line replacement project on 9th street & Hwy 92. Approved.

Motion by Goetz, seconded by Barrett to table setting the date for city wide clean up days to next meeting. Approved.

City Park updates have been tabled until more information is obtained to make a sound decision.

Connors and Connors exited the meeting at 7:38 p.m.

Discussion was had regarding the Methodist Church property potentially being for sales in the future.

Motion by Goetz and seconded by Brown to have a severe dog bite injury to an owner investigated by Officer Heinz. Approved.

Discussion on the animal control ordinance was tabled until the next meeting to give Attorney Hockenberry time to prepare a new ordinance. Approved.

Discussion was held surrounding a parking complaint of vehicles and campers parked over the sidewalk. Officer Heinz was instructed to follow up on the complaint before the next meeting.

Motion by Ellis, seconded by Goetz approving Fire Chief and officers as recommended by the Fire Department to include: Tyson Sickles- Pres, Chad Herr-Vice Pres, Sam McIntire-Training/Safety, Hunter Ernst-Trucks, Ryan Brown-Equipment, Heather Schneider & Michelle Mensing-EMS and Heather Schneider-Secretary. Approved with Brown abstaining.

Fire department payments to the electric fund were tabled for further research.

Dudley exited the meeting at 8:09.

Motion by Goetz, seconded by Barrett to approve the first reading of ordinance #2023.1 – city building code as read aloud by Attorney J. Hockenberry. Brown – aye, Goetz- aye, Barrett – aye, and Ellis – aye. Sickles – absent.

Motion by Goetz, seconded by Barrett to approve building permits for 220 Washington St and 309 Main St, but deny a building permit at 204 Scott St until the owner is able to prove the property setback are being met. Approved.

No action needed for matters from Consent Agenda.

Police report – Heinz reported mowing violations had been posted. Contracted mowing needs to provided insurance proof.

Water, Wastewater and & street report – Ernst reported the flushing hydrants went well last month. They have set two of the new streetlights. The final inspection report was received for the 3rd street bridge, it has been listed in poor condition with approximately 4-6 years of life remaining. It will stay at a 25-ton rating at this time. The sewer lift station bypass ran for 17 straight hours between April 19th and 20th. The omni beacon should be installed soon and they are looking into updating the 2-inch pump to 4 inch pump to help with the flow. There is a roughly 500-foot section of sewer main between Main and Scott that needs to be lined. Ernst inquired as to whether there was a contract with AccuJet for them to line a section of town each year. The crew is currently replacing a collapsed sewer main behind Fontanelle Drug. On May 4th there was an underground electric fault that will need to fixed in the near future. Ernst was directed to get quotes on the repair and bring back to the next meeting.

Motion made by Goetz and seconded by Barrett approve the project between Main and Scott streets estimated to cost \$28,693 to begin this summer. Approved.

Clerk's report – Dodson requested information on building permit fees. Motion made by Barrett to approve up to \$300 of office supplies or equipment as immediately needed. Seconded by Goetz. Approved. Foster requested permission to set up a virtual connection between the Fontanelle City clerk computer and her Greenfield computer to be able to remotely access the computer for assistance when needed. Motion by Goetz, seconded by Barrett to approve the request.

Clerk also requested information regarding the community center fees and key distribution. Requested information re: time clock service and procedures. Council set a workshop meeting June 6th at 6 p.m. to review. Dodson and Foster advised IT services and software updates need to be reviewed and possibly purchased. The council requested a quote for these services.

Council's report – Ellis submitted his resignation effective May 31, 2023, due to relocating.

Mayor's report – none.

Attorney's report – none.

Items to be on next regular meetings agenda are city wide cleanup date, property & liability insurance updates, 1st reading of Ordinance #2023.2 – Animal Control, 2nd reading of Ordinance #2023-1 – City Building Code, Sam McIntire 6-month employee review and employee policies.

Next regular city council meeting is set for June 13th, 2023 @ 6 p.m.

Motion by Barrett, seconded by Goetz to set future meeting dates for the 2nd Tuesday of each month at 6 p.m. Approved.

Motion by Goetz, seconded by Barrett for adjournment at 8:35 p.m. Approved.

Bills to approve since April 18, 2023, meeting

21st Century	Fuel	\$386.82
Adair Co Mem		
Hospital	Testing	\$140.00
Agriland	Fuel	\$1,801.03
Alliant	Natural Gas	\$251.82
Border States	Electric Supplies	\$1,003.50
Casey's	Fuel	\$663.10
CIPCO	Rebate Program	\$350.00
City of Atlantic	Sewer Affidavit	\$750.00
CMS	Card Processing Fees	\$257.61
Country Blooms	Mowing	\$4,166.67
Creston Publishing	Publication	\$464.65
Cummins Sales	Inspection	\$1,377.04
Cyber Solutions	Website	\$75.00
Dept of Energy	Power	\$11,155.25
Farmers Lumber	Supplies	\$477.10
Feld Fire	Inspections/Extinguishers	\$994.02
Forward Fontanelle	Power	\$24.78
	Water/Agreement/Clerk	
GMU	Wages	\$13,106.00
Grantham Sanitation	Garbage	\$120.00
IA Dept of Revenue	March Sales Tax	\$806.41
IA Dept of Revenue	March WET Tax	\$796.89
Iowa Finance		
Authority	Sewer Bond Payment	\$130,081.66
Iowa Finance		
Authority	Water Bond Payment	\$32,830.00
IPAIT	Power	\$6,565.91
IPERS	Contributions	\$674.30
IRS	Payroll Tax	\$1,787.49
IRS	Payroll Tax	\$1,953.69
Jacobsen's	Supplies	\$75.49
Matheson	Oxygen	\$131.50
Metering & Tech	Water Meters	\$1,459.00
Municipal Utilities	Utility Bills	\$2,395.08

Neonlink	Card Processing Fees	\$66.00
S & T Property	Rolloff Rental	\$900.00
Schildberg		
Construction	Rock	\$224.79
State Hygenic Lab	Testing	\$273.50
True Value	Supplies	\$206.06
United Healthcare	April Insurance	\$7,358.70
United Healthcare	May Insurance	\$1,966.41
Unity Point	Testing	\$84.00
Verizon	Cell Phone/Data	\$106.25
VISA	Misc	\$135.30
Wallace Auto	Supplies	\$383.31
Windstream	Telephone/Internet	\$433.89
Totals		\$229,260.02

Revenues		Expenditures	
General Fund	\$72,953.17	General Fund	\$45,222.08
Road Use Tax	\$7,857.46	Road Use Tax	\$8,595.66
Employee Benefit	\$15,827.81	Employee Benefit	\$452.87
Urban Renewal	\$0.00	Urban Renewal	\$0.00
Local Option Sales			
Tax	\$9,056.69	Local Option Sales Tax	\$0.00
Meter Deposits	\$0.00	Meter Deposits	\$0.00
Debt Service	\$4.59	Debt Service	\$0.00
Water Fund	\$11,284.35	Water Fund	\$15,184.83
Water Sinking	\$0.00	Water Sinking	\$0.00
Sewer Fund	\$12,835.30	Sewer Fund	\$12,412.31
Sewer Sinking	\$0.00	Sewer Sinking	\$0.00
Electric Fund	\$46,238.16	Electric Fund	\$69,322.88
Library Fund	\$0.00	Library Fund	\$58.00
Landfill Fund	\$640.09	Landfill Fund	\$0.00
Totals	\$176,697.62	Totals	\$151,248.63

Attest: Mary Dodson, City Clerk