

City of Fontanelle

March 20, 2023

The Fontanelle City Council met in regular session at 5:30 p.m. at the Community Center, with Mayor Sturdy-Martin calling the meeting to order. Council members present were Brown, Goetz, and Barrett with Ellis entering later at 6:13 p.m. Council member Sickles was absent. All motions are carried unanimously, unless otherwise noted. City employees present: Sam McIntire and Officer Heinz. Also present: Jessica Foster, Scott Tonderum, Caleb Nelson, Chris Baudler, Kaye Bax, Betty Weinheimer, Julie Christensen, Roger Young, Kyrin Young, Stacia Goetz, Claudia Stutzman, Carmen Holman, Lynn Christensen and Becky Boes.

All present were given a virtual training on Open Meeting and Record Laws by a representative from Iowa League of Cities.

Motion by Brown to approve the Agenda and Consent Agenda. Second by Barrett. Approved  
Police Report: Mayor Sturdy-Martin read aloud the police report from Officer Heinz as he had been called away from the meeting temporarily.

City Maintenance Report: Sam McIntire gave an update of city utilities. McIntire reported that Iowa Association of Municipal Utilities has returned their recommendation from the water rate study requested. McIntire also reported on light replacement in the community building, street light upgrades to LED, a dialer system for the sewer lift station and the Third Street Bridge project.

Motion by Goetz seconded by Ellis for the lights in community building to be updated to LED. Approved.

Motion by Goetz seconded by Ellis for ten LED street lights to be purchased every other month until all street lights have been updated. Approved.

Motion by Goetz seconded by Barrett for McIntire to order the dialer system and preventative maintenance on the lift station pumps for a cost not to exceed \$2,200. Approved.

Motion by Goetz seconded by Ellis to table the Third Street Bridge Project until January 2024 but look into purchasing the land from the railroad. Approved.

Scott Tonderum, GMU, reported that there are two electric switches and a metering cabinet on order that should arrive in the next few months. Approximate cost on these items is \$50,000-\$65,000. There are also about 20 transformers that will need to start being replaced along with a water main to be repaired that will need to be bored under the highway with DOT approval. Tonderum offered to do a brief rate study on electric rates before decisions are made on potential rate increases.

There were no new building permits for consideration. Attorney Hockenberry will continue working on an ordinance for building permits.

Mayor Sturdy-Martin opened the public hearing at 7:00 p.m.

Motion by Goetz seconded by Barrett to close the public hearing at 7:05 p.m. Approved.

Motion by Barrett seconded by Ellis to table the Fiscal Year 2024 Budget Approval until Jessica and Laura from Greenfield can review. The public hearing will be rescheduled for a future date. Approved.

**Resolution No 2023.8 Check Signer/ACH Transitions**, Jessica Foster read aloud the resolution regarding Mayor Sturdy-Martin being the authorized check signer until a new employee is hired. Motion by Goetz seconded by Ellis. Mayor Sturdy-Martin called roll call and the following council members voted Aye: Brown, Goetz, Barrett, and Ellis. Absent: Sickles. Whereupon the Mayor declared the motion carried and the resolution adopted.

Employee time off, time clock usage and overtime pay were discussed with no formal decisions made.

Motion by Goetz seconded by Brown to reset interview dates for Wednesday, March 22<sup>nd</sup> and Wednesday, March 29<sup>th</sup> at 5:30 pm each night at the Community Center. This cancels the previously scheduled date of Friday, March 24<sup>th</sup>. Approved.

Attorney Hockenberry reported that the resolution for the League of Cities training was not correct and will need amended. He will work with Foster to amend.

The following items were identified for the next agenda: transformer order, water and/or electric rates, ACH transactions, water line replacement, and an RFP for legal services.

Motion by Ellis seconded by Barrett for adjournment at 8:26 p.m.

#### BILLS for March

21st Century Coop	Fuel	\$95.54
	2nd Quarter	
Adair County Sanitary Landfill	Support	\$2,535.00
Agriland FS	Propane	\$1,718.82
Border States	Safety Equipment	\$1,105.08
Casey's	Fuel	\$441.44
City of Atlantic	Affadvit	\$1,100.00
Creston Publishing	Publication	\$506.36
Cyber Solutions	Web Page	\$75.00
Dearborn Life	Life Insurance	\$213.00
Department of Energy	Electric	\$13,715.19
Farmers Electric Coop	Electric	\$469.23
Farmers Lumber	Supplies	\$34.26
FNB	Card Processing	\$55.05
Fontanelle Drug	Supplies	\$16.34
Forward Fontanelle	Electric	\$3.43
GMU	Water/Agreement	\$15,046.96
GPM	Service Call	\$504.00
Greenfield True Value	Supplies	\$31.65
Greenfield Vet Clinic	Impound Fees	\$91.00
Hach Company	Chemicals	\$316.22
Huss, Jason	Door Repair	\$1,010.00
IAMU	Electric/Water Dues	\$3,145.00
Internal Revenue Service	Payroll Tax	\$1,869.09
IPAIT	SIMECA Power	\$8,360.42
Library	1st Quarter Support	\$12,000.00
Matheson Tri-Gas	Oxygen	\$123.40
Municipal Utilities	Utility Bills	\$2,943.41
Neonlink	Online Bill Pay	\$65.20
Onsite Service Solutions	Annual Certification	\$695.00
S&T Property	Rental	\$500.00
State Hygenic Lab	Testing	\$186.50
Stuart C Irby	Electric Supplies	\$1,337.50

SWIPCO	Housing Grant	
Titan Machinery	Funds	\$34,775.00
Verizon Wireless	Oil Filter	\$29.95
VISA	Cell Phone	\$106.05
Wallace Auto Supply	Misc	\$216.98
Windstream	Supplies	\$378.40
	Telephone/Internet	\$436.43
<b>Totals</b>		<b>\$106,251.90</b>

<b>Revenues</b>		<b>Expenditures</b>	
General Fund	\$17,595.12	General Fund	\$31,006.44
Road Use Tax	\$7,729.42	Road Use Tax	\$6,007.25
		Employee	
Employee Benefit	\$171.20	Benefit	\$523.29
Urban Renewal	\$22,703.50	Water Fund	\$16,800.70
Local Option Sales Tax	\$10,875.95	Urban Renewal	\$0.00
Meter Deposits	\$0.00	Sewer Fund	\$54,107.70
Debt Service	\$0.00	Water Sinking	\$0.00
Water Fund	\$17,936.26	Electric Fund	\$50,272.77
Water Sinking	\$4,951.71	Landfill Fund	\$2,535.00
Sewer Fund	\$17,449.84	<b>Total</b>	<b>\$161,253.15</b>
Sewer Sinking	\$23,950.31		
Electric Fund	\$63,220.09		
Landfill Fund	\$753.33		
<b>Total</b>	<b>\$187,336.73</b>		

Attest: Jessica Foster, Interim Secretary